

***PROPOSED CONSTITUTION OF THE
ASIAN SOCIETY AGAINST DEMENTIA (ASAD)***

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Approved: _____ Date: _____

Signed: _____
President

Secretary General

Article 1:
Name The name of the proposed Society is the Asian Society Against Dementia. Also, referred to below as ‘the Society’.

Article 2:
Location The location of the registered office of the Society shall be the city of

Article 3:
Objectives The objectives of the Society shall be to promote and encourage the advancement of scientific knowledge. Research and practice in all aspects of dementia, and coordination of the exchange and dissemination of this knowledge and expertise throughout Asia.

Specifically:

- 3.1 To encourage, promote and organise international scientific activities and the communication of results. Such activities shall be carried out by means of publications, special meetings and seminars, as well as through the participation and organisation of the Asian Dementia Conference. Research projects themselves may be sponsored or conducted under special circumstances as appropriate.
- 3.2 To encourage, promote and organise post-graduate training and international exchange of investigators, teachers, fellows and students.
- 3.3 To promote, organise and participate in the continuing education process of other members of health professional organisations in the field of dementia.

Article 4:
Membership The ASAD shall consist of 7 classes of members:

- 1. Members
- 2. Emeritus Members
- 3. Honorary Members
- 4. Distinguished Life Members
- 5. Affiliated Societies
- 6. Sponsoring Societies
- 7. Corporate Members

4.1 Members
Membership shall be open to all members of affiliated National Dementia Societies of countries within the Asian region and who have manifested an interest in any aspect of dementia. Members will pay dues as set by periodic review by Council.

However, allowance is made for exemption from fees for

members suffering economic hardship, as defined by Council. Proposals to membership under 'exempt from fees' provision shall be made in writing to the Secretary-General and shall require the same documentation and process as outlined in 5.2. Only members of the ASAD can hold positions on Council, or attend General Meetings of the ASAD.

Members will have further benefits as defined from time to time by Council and will be subject to the Rules and Bylaws of the ASAD.

4.2 Emeritus Members

Emeritus membership may be granted by Council for individuals who have contributed to the Society for over 10 years and have retired from active work.

4.3 Honorary Members

Individuals who would otherwise not qualify for membership of the Society but have made outstanding contributions in any field of dementia, may be granted honorary membership.

4.4 Distinguished Life Members

The title of Distinguished Life Member may be bestowed by Council on members who have made outstanding contributions to the Society.

4.5 Affiliated Societies

National Dementia Societies based in Asia can apply to be Affiliated Societies of ASAD. There will normally be only one Affiliated Society per country, however exceptions can be granted by Council (see Rules and Bylaws). Only Affiliated Societies can become Sponsoring Societies.

Affiliated Societies will have obligations and rights as determined by Council (see Rules and Bylaws).

4.6 Sponsoring Societies

All Affiliated Societies are encouraged to become Sponsoring Societies, contributing financially to the ASAD (see Rules and Bylaws). Sponsoring societies will have obligations and rights as determined by Council (see Rules and Bylaws).

4.6 Corporate Members

Corporate membership may be extended to any corporation, partnership, foundation, society or organisation that has agreed to contribute financially to the Society. Corporate members will have obligations and rights as determined by Council.

Article 5:
**Application for
Membership**

- 5.1 A person who is not a member of the Society at the time of the incorporation of the Society (or who was such a member at that time but has ceased to be a member) shall not be admitted to membership:
- (a) unless he/she is nominated as provided in sub-clause (2); and
 - (b) his/her admission as a member is approved by Council.
- 5.2 Every nomination for membership shall be made in writing, signed by the applicant and supported by two members, and shall be in such form as Council sets from time to time.
- 5.3 As soon as is practicable after receipt of an application, the Secretary-General shall refer the application to the next meeting of Council.
- 5.4 Upon an application being referred, Council shall determine whether to approve or to reject it.
- 5.5 Upon an application being approved by Council, the Secretary-General shall with as little delay as possible, notify the applicant in writing that the applicant is approved for membership of the Society and request payment, if applicable, within the period of 28 days after receipt of the notification, of the sum of the first year's annual subscription.
- 5.6 The Secretary-General shall, upon payment of the amount referred to in 5.5 within the period referred to in that sub-clause, enter the applicant's name in the register of members kept by the Secretary-General and, upon the name being so entered, the applicant becomes a member of the Society.
- 5.7 A right, privilege, or obligation of membership of the Society:
- (a) is not capable of being transferred or transmitted; and
 - (b) failure of payment of annual subscription within 12 months of falling due.
 - (c) terminates upon the cessation of their membership whether by death or resignation or otherwise.

Article 6:
Council of ASAD

- 6.1 Method of Election**
- The Council of ASAD shall be elected from the Members of the Society. Nominations will be requested from the Affiliated and Sponsoring Societies, or suggested by Council to Affiliated or Sponsoring Societies for consideration if relevant. Total Council numbers will be set by Council.

6.2 Composition

Council will consist of one member from each Affiliated Society, two members from each Sponsoring Society, and in addition an Executive Committee (EXCO) consisting of President, President-Elect, Immediate Past-President, Secretary-General, Treasurer, and the Chair of Continuing Medical Education (CME). By Council decision, EXCO can be temporarily increased in number when special circumstances exist.

The EXCO will be elected by the Council at each Asian Dementia Conference.

6.3 Terms of Office

The term of duty of each Council is to be the period between two Asian Dementia Conferences (usually 2-3 years).

President, Past-President and President-Elect will each serve one term of office. The remaining members of Council may serve in their EXCO positions for up to three terms in addition to their original term as Councillors.

Councillors will retire from Council after serving three terms or when the Secretary is notified by an Affiliated or Sponsoring Society that it wishes an earlier change of its representative Councillor(s).

It is thus expected that Council will have approximately one-third of its membership retire and be replaced at each Asian Dementia Conference.

6.4 Meetings of Council

At each Asian Dementia Conference, a meeting of the current Council (Old Council) chaired by the President will be held and subsequently a meeting of the new Council (New Council).

The Old Council will formally decide on ongoing issues with which it has been dealing.

The New Council will elect the President-Elect, Treasurer, Secretary-General, Chair of CME, and if necessary, further EXCO members.

The President shall be empowered to call a special meeting and a postal vote of Council if circumstances demand.

Decisions will be made by majority vote of Councillors present and formal written proxy notes. In the event of a tied

decision the President can either cast a further deciding vote, call for a second secret ballot, or call for a postal vote of all Councillors.

6.5 Quorum

The quorum for voting on Constitutional amendments will consist of at least three members of EXCO including the President and a total of ten members of Council.

The quorum for voting on alterations to Rules and Bylaws will consist of at least three members of EXCO including the President and a total of five members of Council.

6.6 Decisions of Council

Council decisions shall be made by simple majority. Decisions not affecting the constitution may be made from time to time by correspondence and reflected in the “Rules and Bylaws”. Changes of Constitution can only be made as defined in this Constitution.

Decisions will be made by open ballot, unless a majority of Councillors request a secret ballot, in which case a written secret ballot will occur.

Article 7: Meetings of the ASAD

7.1 Frequency

General and Scientific meetings of the Society shall be held every 2-3 years.

7.2 Programme

The Council has the responsibility to safeguard the quality of scientific presentations at meetings. All other aspects of the meeting organisation shall be the responsibility of local Organising Committee. Publications of proceedings and abstracts shall be the decision and responsibility of the local Organising Committee, though publications in an International Stroke Journal are to be encouraged.

7.3 Site

All Affiliated Societies have the right to bid to hold Conferences of the ASAD. Council will decide on the country to hold the Asian Dementia Conference at least two years ahead.

Article 8: CME Committee

The ASAD Council shall appoint a Chair of a CME Committee to deal with specific aspects of CME in dementia.

The Chairperson shall serve for a maximum of three consecutive terms, and will select a committee to support his/her work (see Rules and Bylaws).

Article 9:
**Research
Committee**

The ASAD Council shall appoint a Chair of a Research Committee to deal with specific aspects of research in dementia.

The Chairperson shall serve for a maximum of three consecutive terms, and will select a committee to support his/her work (see Rules and Bylaws).

Article 10:
**Conference
Committee**

The ASAD Council shall appoint a Chair of a Conference Committee to deal with specific aspects of CME in dementia.

The Chairperson shall serve for a maximum of three consecutive terms, and will select a committee to support his/her work (see Rules and Bylaws).

Article 11:
**Constitutional
Changes**

Changes in the Constitution can only be made at formal Council meetings attended by a quorum of ten members (see Rules and Bylaws).

Article 12:
**Changes in Rules
and Bylaws**

Changes in Rules and Bylaws can only be made at Council meetings attended by a quorum of five members (see Rules and Bylaws).